DOE F 5631.20 (07-90) (Formerly DP-277) EFG (07-90)

Form DOE5631.20 (11/97)

To:

U.S. DEPARTMENT OF ENERGY

REQUEST FOR VISIT OR ACCESS APPROVAL
(Not to be used for temporary or permanent personnel assignments.)

PART "A"

Date:

OMB Control No. 1910-1800

Burden Disclosure Statement on Page 2

Prepared by: Symbol: From: Telephone No.-Commercial: It is requested that the following person(s) be granted visit/access approval: FTS: CHECK LAST NAME, FIRST, MIDDLE INITIAL DATE OF CLEARANCE DATE OF **TYPE** AND SOCIAL SECURITY NUMBER CLEARANCE BIRTH **ORGANIZATION** CLEARANCE (MM/DD/YY) ALIEN NO. CITIZEN (MM/DD/YY) 0 0 O 0 0 O DOE Security Official Verifying DOE FOR INCLUSIVE DATES NAME OF FACILITY(IES) TO BE VISITED: Clearance FOR THE PURPOSE OF: TO CONFER WITH THE FOLLOWING PERSON(S): ACCESS REQUESTED TO: SPECIFIC INFORMATION TO WHICH ACCESS IS REQUESTED: Restricted data: O Yes O No Other classified info: Yes O No Prior arrangements have/have not been made as follows: CERTIFICATION FOR PERSONNEL HAVING DOD CLEARANCE This certifies that the person(s) named above needs this access in the performance of duty and that permitting the above access will not endanger the common defense and security. Name and Title, Requesting DOD Official Title, Authorizing DOD Official Signature (See DOD Directive 5210.2 and 5210.8) (See AR 380-150; OPNAV 5510.3F; AFR 205-1) CERTIFICATION FOR PERSONNEL HAVING DOE CLEARANCE This certifies that the person(s) named above needs this access in the performance of duty. Title Requesting DOE or Other Government Agencies PART "B" Approval is granted with limitations indicated below: Manager of Operations/or Headquarters Division Director

PRIVACY ACT INFORMATION STATEMENT

Collection of the information requested is authorized by Section 145 of the Atomic Energy Act of 1954, as amended (PL 83-703, 42 USC 2165). Compliance with this request is voluntary; however, if the information submitted is inadequate or incomplete, approval for your visit to a classified DOE facility, or your access to classified information may be delayed or withheld. The information you furnish will be used by DOE and DOE contractors to control access to classified information and areas.

The social security number is not required for these purposes, but you may voluntary furnish it to assist us in correct identification.

BURDEN DISCLOSURE STATEMENT

Public reporting burden for this collection of information is estimated to average 2.5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Information REsources Management Policy, Plans, and Oversight, AD-241.2 - GTN, Paperwork Reduction Project (1910-1800), U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, DC 20585; and to the Office of Management and Budget 9OMB), Paperwork Reduction Project (1910-1800), Washington, DC 20503.